Commonwealth Bank
Commonwealth Bank of Australia
ABN 48 123 123 124

Individual Tax Residency Self-Certification Form

Guide to completing this form

All customers are required by law to provide details of their countries of tax residency to their bank so these can be passed back to the relevant tax authority.

Customer

Please complete the following selections: **Personal Details, Tax Residency Information and Customer Declaration.**

Section 1 Personal Details

Complete all fields (Use clear BLOCK letters)

Title ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other

Full given name(s)

Surname

Date of birth

Residential address (PO Box is not acceptable)

State Postcode Country

Section 2 Tax Residency Information

Tax Residency and Tax Identification Number (TIN)

Each country has different rules which govern tax residency. For Individuals, these rules are often based on whether your home is there, the time you spend there, or if you work there. If you are unsure about your tax residency, you should seek professional advice. (You can be a tax resident of more than one country.)

List all your countries of tax residency and your TIN for that country or if no TIN is available, please select a reason code.
If you are a US citizen or resident, you are required to declare US as a country of tax residence and provide US TIN.

Tax Residency Information	Countries of Tax Residency Please provide all countries of tax residency.	Tax Identification Number (TIN) Please provide either TIN or select Reason Code for no TIN for each Country of Tax Residency.	Reason for no TIN A. My country of tax residency does not issue TINs B. I have not been issued with a TIN by my country of tax reisdency C. My country of tax residency does not require disclosure of a TIN

If you have listed Australia as a country of tax residency, please insert reason code C (My country of tax residency does not require disclosure of a TIN), as this is optional for Australia.

Section 3 Declaration

Customer Declaration

- I confirm that above information is true and correct and that I will promptly advise the Bank if the information changes.
- I certify that I am the named person or am authorised to provide this information on their behalf.

Name of The Person Signing

Signature

✗

Date

Section 4 Definitions

"Tax Identification Number(s)" If you are a tax resident of another country, you will be asked for your Tax Identification Number (TIN) issued to you in that country, if you have one.

TIN is an international term which may have a different name in some countries.

Examples are Tax File Number (TFN) in Australia, Social Insurance Number (SIN) in Canada, Unique Taxpayer Reference (UTR) or National Insurance Number (NINO) in United Kingdom, Permanent Account Number (PAN) in India, IRD Number in New Zealand, and Tax Reference Number (TRN) in Malaysia.

Bank use only

Bank staff instructions

- Check the sections Personal Details and Tax Residency Information are complete and the customer has signed the declaration.
- Update the Customer Maintenance screen in CommSee with the information provided in the form.
- Image the completed and signed form to CommSee in all circumstances.
- **Navigate to the Customer Declaration screen and capture self-certification.**

Staff member's name

Date

Staff Signature

✗